

# Memorandum



**Date:** December 4, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

Agenda Item No. 3(P)(1)(A)

**From:** George M. Burgess  
County Manager

**Subject:** Resolution Authorizing the County Manager to Receive and Expend \$22,734 in State Grants Funds from the State of Florida Division of Cultural Affairs' 2007-2008 Local Arts Agencies Program

## Recommendation

It is recommended that the Board authorize the County Manager to receive and expend a grant award in the amount of \$22,734 from the State of Florida Division of Cultural Affairs' FY2007-2008 Local Arts Agencies Program for General Program Support to the Miami-Dade County Department of Cultural Affairs.

## Scope

The impact of this agenda item is countywide.

## Fiscal Impact/Funding Source

This State grant, No. 08-8027, has been awarded to address administrative and program support of the Department's programs, activities and initiatives for the grant period of October 1, 2007 – June 30, 2008. The Department's existing FY2007-2008 administrative budget provides the required \$1:\$1 match for the grant.

## Track Record/Monitor

The Department of Cultural Affairs has an excellent record of complying with the State's contractual requirements and has been recognized as one of the top local arts agencies in the State of Florida. The Department applies for and receives annual funding from the State of Florida Division of Cultural Affairs to assist with general programs and activities. Michael Spring, Director of the Miami-Dade County Department of Cultural Affairs, is responsible for monitoring the grant contract.

## Background

The State of Florida Division of Cultural Affairs' Local Arts Agencies Program operates on a four-year cycle and provides general operating support for local arts agencies. A comprehensive application and review process was conducted by the State for FY2005-2006. The FY2005-2006 grant amount of \$22,734 was intended to define a grant level until FY2008-2009, contingent upon the availability of funding, and upon the Department's fulfillment of interim year application/reporting requirements and accepted as satisfactory by the State. The Department continues to fulfill all State application and reporting requirements.

  
\_\_\_\_\_  
Alex Muñoz  
Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** December 4, 2007

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 3(P)(1)(A)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☒ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(P)(1)(A)

12-04-07

RESOLUTION NO \_\_\_\_\_

RESOLUTION AUTHORIZING THE COUNTY  
MANAGER TO RECEIVE AND EXPEND \$22,734 IN  
STATE GRANT FUNDS FROM THE STATE OF  
FLORIDA DIVISION OF CULTURAL AFFAIRS' FY2007-  
2008 LOCAL ARTS AGENCIES PROGRAM AND  
AUTHORIZING THE COUNTY MANAGER TO  
EXERCISE CANCELLATION PROVISIONS  
CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to receive and expend State grant funds for the period October 1, 2007 through June 30, 2008 in the amount of \$22,734 from the State of Florida Division of Cultural Affairs' Local Arts Agencies Program for General Program Support for the Miami-Dade County Department of Cultural Affairs, in substantially the form of the grant award letter attached hereto and made a part hereof; and authorizes the County Manager to execute same for and on behalf of Miami-Dade County; and to exercise cancellation provisions contained therein.


The foregoing resolution was offered by Commissioner  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this  
4th day of December, 2007. This resolution shall become effective ten (10) days after  
the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become  
effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as  
to form and legal sufficiency. 

Stephen Stieglitz

By: \_\_\_\_\_  
Deputy Clerk



CHARLIE CRIST  
Governor

STATE OF FLORIDA  
DEPARTMENT OF STATE  
DIVISION OF CULTURAL AFFAIRS

KURT S. BROWNING  
Secretary of State

August 1, 2007

Mr. Rem Cabrera  
Miami-Dade County  
Department of Cultural Affairs  
111 Northwest First Street, Suite 625  
Miami, FL 33128

Dear Mr. Cabrera:

Grant Number: 08-8027

It is an honor to notify you that Local Arts Agencies Grant Number 08-8027 has been awarded to you in the amount of \$22,734. This grant is to support the project entitled "General Program Support," as outlined in Attachments A and B, with a starting date of 7/1/2007 and an ending date of 6/30/2008. This project must be executed within the limits of the budget and in accordance with the project dates and description as submitted in the attachments or as affected by an approved grant amendment request.

Please sign the original and two copies of this letter along with the Assurance of Compliance and Signature Authorization Forms, and return the copies of each to this office within 60 days of the date of this letter. This Grant Award Agreement consists of the following documents:

- A. The signed and dated Award Letter
- B. The signed and dated Assurance of Compliance and Signature Form
- C. The Addendum to the 2007-2008 Grant Award Agreement
- D. The Florida Single Audit Act Addendum, with Exhibit 1.

Please note that in the event of State revenue shortfall, the amount of the grant award will be reduced accordingly. Your signature acknowledges that you have entered into a grant award agreement assuring compliance with the attached Addendum, which contains the special terms and administrative requirements applicable to your organization as grantee.

Congratulations on receiving this grant and for your continued support of the arts in Florida.

Sincerely,

Kurt S. Browning  
Secretary of State

KSB/ib  
Enclosures

SIGNED:

(Authorizing Official appearing on the Assurance of Compliance and Signature Authorization Form #1)

ATTEST:

(Other Authorizing Official #2)

FLORIDA ~ STATE OF THE ARTS

500 South Bronough Street • Tallahassee, Florida 32399  
Phone: (850) 245-6470 • Persons with Disabilities: Dial Florida Relay at 711  
FAX: Grants Services (850) 245-6497 • Director's Office (850) 245-6492  
[www.florida-arts.org](http://www.florida-arts.org)

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